WASHINGTON TOWNSHIP YOUTH TRACK AND FIELD
BYLAWS 2023 – 2024

ARTICLE I. NAME The name of this organization shall be “Washington Township Youth Track and Field” (the “Organization”).
ARTICLE II. OBJECTIVE The objective of the Organization is to teach and promote the sport of Track and Field to the youth of Washington Township, with an emphasis on sportsmanship and respect for their teammates and opponents.
ARTICLE III. GOVERNING BODY

1. Purpose and Responsibilities. The governing body of the Organization shall be the “Board”, which is vested with the management of the business and affairs of the Organization, including but not limited to practices and meets, financial matters and budgeting, conduct of participants, fund raising, personnel and safety, and participation in Alliance, Amateur Athletic Union (AAU), USA Track and Field and other related organizations.

2. Membership, Eligibility and Election. The Board members shall be at least twenty-one (21) years old and a resident of Washington Township, Gloucester County, New Jersey, Members of the Board shall be elected by majority vote of the Voting Membership in attendance at the annual meeting.

3. Attendance. Attendance by the Board at all regular and special meetings is mandatory. The Board will review attendance monthly. If a Board member has unexcused absence from three (3) consecutive meetings or failure to attend 75% of the scheduled meetings in a given year, the Board member shall be dismissed from the Board. If the dismissed member believes that there are special circumstances against dismissal, the dismissed member may appeal the dismissal to the Board, who will review the matter within a reasonable amount of time and determine, by majority vote of the Board, whether the dismissed Board member shall be reinstated.

4. Vacancies. Any vacancy occurring on the Board will be filled by appointment by a majority of the remaining Board members. The new member appointed to fill the vacancy will serve for the unexpired term of the predecessor in office.

5. Removal. The Board must approve a recommendation for removal. Removal of a Board member shall require a two-thirds majority vote of the Board. Any Officer elected or appointed to office may be removed for cause, including but not limited to neglect of duty, dishonesty, mishandling of funds or property, physical or verbal abuse of a player or member, any action that tends to discredit the Organization, or whenever in the Board’s judgment the best interests of the Organization will be served.

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6. Resignation. Officers may resign by submitting a written notice to the Board. Unless otherwise specified in the notice, the resignation shall take effect upon receipt thereof - by the Board. Acceptance of the resignation by the Board shall not be necessary to make it effective.

7. Conduct. A member shall stand in a fiduciary relation to the Organization and shall perform his/her duties in a manner he/she reasonably believes is in the best interests of the Organization.

8. Liability and Indemnification

A. Personal Liability. Members and officers of the Board shall not be personally liable for monetary damages for any action taken or any failure to take any action, as a Board member or officer unless (1) the Board member or officer has breached or failed to perform his or her duties under New Jersey Law, and (2) the breach or failure to perform constitutes self-dealing, willful misconduct or recklessness. This bylaw shall not apply to the liability of a Board member for the payment of taxes pursuant to local, state, or federal law, or to the responsibility or liability of a Board member pursuant to any criminal statute. No amendment to or repeal of this bylaw shall have any effect on the personal liability for monetary damages of any Board member for, or with respect to, any act or omission of such member or officer occurring prior to such amendment or repeal.

B. Indemnification. The Organization shall indemnify and hold harmless any and all of its Board members or officers, or former Board members or officers, against all losses, liabilities and expenses actually or reasonably incurred by them in connection with the defense of any action, suit, or proceeding in which they, or any of them, are made parties of or a party by reason of being or having been a Board member or officer of the Club, provided however, that the Board member or officer acted, or failed to act, in good faith and in a manner he or she reasonably believed to be in, or not opposed to, the best interests of the Organization. Indemnification shall not be made in any case where the act or failure to act giving rise to the claim for indemnification is determined by a court to have constituted willful misconduct or recklessness. Such indemnification shall not be deemed exclusive of any other rights to which those indemnified may be entitled.

C. Payment of Losses. The payment of any losses, liabilities, and expenses as set forth in this section, shall be made by the Organization to or on behalf of a Board member, or former Board member or officer, upon receipt of an undertaking by or on behalf of such person to repay such amount if it shall ultimately be determined that he or she is entitled to be indemnified by the Club, and shall be made within a reasonable time after a written claim is made for any such losses, liabilities and expenses. It shall be a defense to any such claim for losses, liabilities, and expenses prior to a final disposition of the action, suit, or proceeding that the claimant has not met the standards of conduct which make it permissible under this section for the Club to indemnify the

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claimant for the amount claimed, but the burden of proving such defense shall be on the Organization.

ARTICLE IV. BOARD MEMBERS

1. Election of Board Members. The Board shall hold an annual meeting of all Organization members in June at which time Members shall be elected in accordance with these Bylaws. All elected Members shall be submitted to the Sports Advisory Board for final approval.

2. Term of Officers

The term of office for all Board Members shall be two (2) years, or for the balance of their term of office if replacing a member of the Board. The Commissioner, Secretary, Equipment Coordinator, Meet Coordinator and Snack Stand Coordinator will be elected in even number years. The Assistant Commissioner, Treasurer, Sergeant of Arms, Fundraising Coordinator and Business Coordinator will be elected in odd number years. All Board members will have voting privileges.

3. Duties of Officers

A. Commissioner. Shall preside over all meetings and act as a liaison between the Organization and Sports Advisor Board; shall coordinate special Advisory Board meetings when necessary; bring rule and bylaw changes to the attention of the Sports Advisory Board; Attend (or provide a substitute) at Sports Advisory Board meetings; Oversee all program activities; Uphold all Advisory Board disciplinary actions in accordance with bylaws; Appoint committees for specific needs, to be approved by the Board; Be an ex-officio member of all committees and as such, be notified of meetings; Provide a booster club budget when requested.

B. Assistant Commissioner. Shall assume the duties of the commissioner for the remainder of the season if Commissioner resigns; shall recruit coaches; Daily oversee of all coaching staffs and program activities; Ensure adherence to by-laws and organization rules; Assist the commissioner in all aspects related to the program; Assist with documentation of volunteer activities, maintain list mandatory background checks and Rutgers Certification listing and enforce all coaches are certified

C. Secretary. Shall Keep accurate minutes of all meetings, both scheduled and special; Receive and log all Organization correspondence; Retain/maintain all Organization records; Compile and maintain the adult volunteer list

D. Treasurer. Shall Coordinate all financial activities of the Organization; Deposit received funds in the name of Organization; oversee the WTYTF Booster Club in accordance with the attached WTPR “Policy – Booster Clubs”, Log and pay bills as received by the Organization; Serve as co-signature, along with the commissioner on checks over $500; Report the status of funding at each Organization meeting. Provide

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an annual report at the January WTYTF Board meeting. The annual report shall include the same items as the monthly report except that it shall be for the period 1 August through 31 July.

E. Equipment Coordinator. Shall Maintain an inventory of all equipment; Issue and collect equipment to each team; Propose equipment needs to the Organization; Provide a year end equipment returned status list; Recommend uniforms and related costs to the Organization

F. Meet Coordinator. Shall Coordinate game and field preparation; Direct liaison of the track committees; Responsible for the planning and organization of hosted Track and Field events.

G. Sergeant of Arms. Shall maintain order at all Organization meetings; Shall maintain a register for all persons attending any Organization meeting or special meeting including Board members; Shall perform such other duties and have such other powers as the President or the Board may designate; If a Board Member is not able to attend a meeting, the Sergeant of Arms shall act as a liaison for that position

H. Business Coordinator. Shall Coordinate all activities related to the business development, act as a public liaison; coordinate scholarship account/funding for all Youth track and field participants who graduate Washington Twp High School, Sewell NJ. Those participants must compete for a minimum of 4 years at the High School level. Shall Coordinate all activities related to the sale WTYTF clothing; Assist the special events committee in banquet preparation and all events; In the event that fund raising is required, assume the role of coordinator; Update the commissioner and asst. commissioners with any issues that may hinder the operation in any way.

I. Snack Stand Coordinator. Shall manage the stand for both practices and meets; Report any issues with workers not undertaking their responsibilities; Stock and supply the stand, using the resources of the board whenever needed; Coordinate deliveries with vendors; Work with group moms and board maintaining adequate levels of volunteers.

ARTICLE V. COACHES

1. Eligibility. In addition to any other eligibility requirement imposed by these Bylaws, all head coaches, assistant coaches and practice volunteers shall be at least twenty-one (21) years old; shall be in compliance with Township Ordinance # 38-2007 (Mandatory background check); shall have attended the RUTGERS certification course; shall be a member in good standing; shall fill out all paperwork required by the Organization, Washington Township Parks and Recreation, and any other affiliated organization or government body; and shall meet any other requirement promulgated by

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the Washington Township Parks and Recreation and any other government body. The age requirement and the RUTGERS certification requirement are waived for practice volunteers. However, any practice volunteer over the age of eighteen (18) years old shall be in compliance with Township Ordinance # 38-2007. In addition, all head coaches, assistant coaches, and practice volunteers shall be residents of Washington Township, Gloucester County, New Jersey, but the Board, by majority vote, may waive this residency requirement if a special need exists.

2. Head Coaches

A. Appointment and Removal. Individuals who meet the eligibility requirements for head coaches may be appointed to be a head coach for the upcoming year by a majority of the Board at the annual meeting. Those individuals appointed to be head coaches shall then be presented by the Board to the Sports Advisory Board for final approval, which if granted shall be effective only for the upcoming year.

B. Criteria for Appointment. The Board shall select individuals to be appointed as a head coach based upon the following criteria:

i. How much involvement has the individual had with the Organization or other youth activities?

ii. How much time has the individual devoted to various activities, including but not limited to coaching; attendance at meetings; non-coaching activities such as various league activities and pre-season preparation?

iii. Has the individual previously served as a head coach, and if so for how long and when?

iv. Has the individual supported the Organization when games are being played? Has the individual been present and willing to help when teams other than the one he or she is involved with is playing?

v. Has the individual performed an active role in post-season activities, including equipment collection, field shutdown, and banquet setup and execution?

vi. Based on observation, experience and interview, will the individual be capable of interacting with “problem” parents when the need arises?

vii. Will the individual be able to dedicate the time necessary to carry out duties and responsibilities set forth in these bylaws?

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viii. Does the individual have commitments from others who will be able to assist him or her, and if so are they fit to be assistants?

C. Term. Once an individual is appointed and approved, the individual will serve as head coach for the current season. If the individual desires to serve as head coach for a subsequent season, the individual must again be appointed and approved as described above. There is no limit on the number of years an individual may serve as head coach. The Board may, by majority vote, remove a head coach in violation of these Bylaws or any applicable rule, or when removal is determined to be in the best interests of the Organization.

D. General Responsibilities. Head coaches shall abide by all rules promulgated under these By Laws and any rules promulgated by the Board or Directors. Head coaches are responsible for providing appropriate training to the participants, which shall take into account any illness or injury suffered by the participant and ensuring that the participants are entered in meet events that are suitable for the participant's physical condition. Head coaches, or an assistant coach appointed by the head coach, shall also: timely notify each participant and their parent or guardian regarding the date and place of practices and meets, and any changes thereto; ensure that participants are properly numbered and in proper uniform at all meets; and fill out an incident report for any participant that suffers an injury during a practice or meet. Head coaches are required to sign and abide by Washington Township Parks and Recreation coaches contract. If after the regular track season is completed, a participant qualifies for a Sectional meet, a Regional meet, or a National Competition sanctioned by the AAU or USATF, the head coach may, but is not required to, continue to train that participant in preparation for such meet.

3. Assistant Coaches

A. Appointment and Removal. It is within the sole discretion of the head coach to select members in good standing to serve as assistant coaches at any time. It is also within the sole discretion of the head coach to remove an assistant coach at any time.

B. General Responsibilities. The assistant coach shall assist the head coach in carrying out the head coach's responsibilities. If a head coach is absent from a practice or meet, the head coach may select an assistant coach to assume the absent head coach's duties and responsibilities for such practice or meet. The Assistant coach shall abide by all rules promulgated under these By Laws, by the Board or Directors, and by the head coach.

4. Team Administrators

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A. Appointment and Removal. It is within the sole discretion of the head coach to select members in good standing to serve as team administrators at any time. It is also within the sole discretion of the head coach to remove a team administrator at any time.

B. General Responsibilities. The team administrator shall assist the head coach or assistant coach carrying out the duties including but not limited to scheduling, organizing fundraising, coordination equipment handling, team refreshments, team social and skill building exercises and any other day to day operations associated with the team. The team administrator shall abide by all rules promulgated under these By Laws, by the Board or Directors, and by the head coach.

5. Meets. Head coaches shall not enter participants in any meet event that: the head coach knows or should reasonably know is unsuitable for the participant in light of the participant's physical condition; the participant expressly objects to enter; or the participant's parent expressly objects to having the participant enter. With regard to Alliance meets, the head coach shall enter each participant in at least 2 events. If a participant misses a practice that takes place between a prior meet and an upcoming meet, it is within the head coach's discretion to limit that participant's level of participation in that upcoming meet.

6. Conduct. Head coaches, assistant coaches and practice volunteers shall conduct themselves appropriately at all Organization practices, meets and other activity in which the Organization participates. The head coach shall be accountable to the Board for the conduct and actions of themselves, their coaching staff, participants, and parents or guardians at all practices, meets and any other activity in which the Organization participates.

7. Attendance. Head coaches must attend all Annual, Regular and Special meetings. However, if a head coach cannot attend a regular or special meeting, the head coach may appoint one of their assistant coaches to attend such regular or special meeting in place of the head coach.

ARTICLE VI. MEMBERSHIP

1. General Membership. The General Membership of the Organization shall include all youth currently participating in the Organization ("participants"), and the parents or guardians of such youth. General members shall not have voting privileges.

i. Eligibility. A participant must be a resident of Washington Township,

Gloucester County, New Jersey, except that a majority of the Board can waive this requirement for good cause. A participant must also meet the age requirements of the

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Alliance Organization and the AAU by-laws. Once an individual has entered high school they are no longer eligible to become a participant unless that child is ineligible to run for their high school. Each case must be Board approved by majority vote. All participants are subject to the terms of the attached WTPR “Sports Policy – Youth”

ii. Birth year. Athletes will conduct all activities, practices and compete in meets by birth year unless the athlete chooses to run up in age. Athletes cannot run down in age.

iii. Sport Seasons. Spring track and field season will begin in March and run through June. Fall track (cross-country) will begin in August and run through October.

iv. Registration and Fees. Registration will occur minimal of one time prior to the start of the season, with the registration dates being determined by the Board. Registration fees shall be determined by the Board and submitted to the Washington Township Sports Advisory Board for final approval. Anyone wishing to register beyond the third registration period may do so through the Washington Township Parks and Recreation building, and a $10.00 late fee will be added to the registration fee for such late registrations. No individual will be permitted to participate until the registration fee and late fee, if applicable, has been paid in full, except where Washington Township Parks & Recreation determines it may reduce or waive the registration fee for an individual due to financial hardship. Any individual who un-registers two or more days prior to the first day of practice shall be entitled to a refund in accordance with the attached WTPR “Refund Policy”.

2. Membership Responsibilities. It is the obligation of each member to adhere to the By-Laws and rules of the Organization and those of affiliated organizations, including but not limited to the Alliance, in all matters pertaining to local, district, intra-district, regional, national and international competition or other activities carried out by, or under the name of, the Organization.

3. Membership Discipline

A. Discipline, Suspension or Termination. The Board, by a two-thirds (2/3) vote of those present at a duly constituted meeting, shall have the authority to discipline, suspend or terminate the membership of any member of any class when the conduct of such person is considered to be detrimental to the bests interests of the Organization.

i. Notice and Due Process. The member sought to be disciplined, suspended or terminated shall be notified of such a meeting pursuant to these Bylaws, which shall state the general nature of the charges against the member. The member shall have the right to attend such meeting and answer to such charges. If the member is a youth participant, the Board shall also give notice to the member’s coach and parents or guardians of the meeting, who shall be afforded an opportunity to speak to the charges against the member. The attached WTPR

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“Grievance Procedures” establishes procedures to ensure all participants, parents, and volunteers are aware of the steps necessary to resolve or appeal any dispute.

B. Effect of Discipline. The Board may openly discipline the member at a meeting with no further action taken against that member. Or the Board, in its discretion, may also vote to suspend or terminate the member as provided above, which shall have the following effects on that member’s membership.

i. Suspension. A member that is suspended continues to maintain membership in the Organization, but that member shall not exercise any of their membership privileges until the reasons for the suspension are rectified or until the member is expelled.

ii. Expulsion. A member that is expelled is no longer a member of the Organization and retains no privileges of membership. An expelled member may not reapply for membership to the Organization for a period of one calendar year from the date of expulsion.

4. Member Status.

A. Member In Good Standing. A member in good standing is one who has fulfilled the basic responsibilities for membership and who neither has voluntarily withdrawn from membership, nor has been suspended or terminated from membership by vote of the Board.

B. Member Not In Good Standing. A member in not in good standing is one who is still a member, but has been suspended by vote of the Board.

5. Membership Restrictions.

A. No individual or special member representing the Club in any capacity shall use or make available for use any data resulting from player or team registration forms for non-Organization activities or studies.

B. No individual or special member representing the Club in any capacity shall use the name Washington Twp Youth Track and Field (WTYTF) or any of its activities or information without approval of the Board.

ARTICLE VII. MEETINGS

1. Types of Meetings

A. Annual Meeting. The Board shall hold an annual meeting of all Organization members each June. The purpose of such meeting is to elect and install Board Members, submit reports, disseminate information, and engages in general discussion.

B. Regular Meetings. There shall be at least one regular meeting of the Board each month from March through June, and at least one regular meeting in September, November, and January. In addition to these scheduled regular meetings, the Commissioner or Board Members may, from time to time, call a regular meeting.

C. Special Meetings. Special meetings may, from time to time, be called by a majority of the special membership.

2. Date, Time, Place. The date, time and place of the annual meeting and all regular meetings will be determined by the Commissioner or a majority of the Board. The date, time and place of a special meeting will be determined by a majority of the special membership.

3. Notice. Notice of the annual meeting will be provided to the membership not less than 10 days prior to the meeting date, and notice of regular and special meetings will be provided to the membership not less than 5 days prior to the meeting date. All notice shall be given by e-mail, bulk mail or published media announcement, and shall be posted on the Organization's website as soon as practicable before the date of the meeting. A written agenda shall accompany the notice of all meetings, stating the purpose of the meeting and business to be transacted as such meeting. Any matter coming before the Board at an annual or regular meeting that is not stated on the agenda for that meeting shall be listed as "new business" and set for action at the immediately succeeding meeting, upon notice and agenda. Attendance of a Board Member at any meeting of the Board will constitute a waiver of notice of that meeting, except when the Director attends a meeting for the express purpose of objecting, at the beginning of the meeting, to the transaction of any business because the meeting is not lawfully called or convened.

4. Attendance. Any member of the Organization shall be allowed to attend all annual, regular and special meetings. No restriction on the number of meetings a member can attend shall be imposed.

5. Quorum. A majority of the voting membership shall constitute a quorum for the transaction of business at any annual or regular meeting. In the absence of a quorum, voting on matters before the Board will be deferred until a quorum can be convened. Members voting by proxy on board matters will be considered present for the purpose of achieving a quorum.

6. Voting. Voting privileges are defined in Article IV, paragraph 2. Each member shall have one (1) vote, and no person may have more than one (1) vote, regardless of the

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number of positions held by such person, committees on which such person sits, or memberships held by such person. Unless otherwise specifically provided by these Bylaws, a majority vote of those members present and voting shall govern. Generally, members must vote in person at all meetings and are not permitted to vote by proxy; but if a member is unable to attend a meeting, a majority of the Board may permit that member to vote by proxy if the Board determines that member is unable to attend for good cause.

7. Order of Business. The order of business of the annual or regular meetings shall be as follows:
A. Roll call
B. Minutes of Last Meeting
C. Board report
D. Officer and Committee reports

E. Consideration of proposed by-laws modifications
F. Consideration of proposed items for Board action
G. New business
H. Officer Nominations (where applicable)
I. Officer candidate presentations (where applicable)
J. Vote (where applicable)
K. Adjournment

8. Cancellation and Postponement. A majority of the Board may cancel or postpone any regular meeting for cause. A majority of the Board may postpone an Annual Meeting for cause, provided that provision must be made to hold such meeting within thirty (30) days of the postponed meeting date, but in no event shall an Annual Meeting be held any later than the end of the fiscal year (December 31).

9. Minutes. The minutes of each meeting shall be mailed or e-mailed to each member of the Board and posted on the Club website not more than ten (10) days after the meeting.

10. Rules of Order. The meetings and proceedings of the Organization shall be regulated and controlled according to the most current Robert's Rule of Order for parliamentary procedure, except as may be otherwise provided by these Bylaws.

ARTICLE VIII. COMMITTEES
1. Organization. The Board may, by resolution adopted by a majority vote, create certain Committees, set the number of members of such Committees, delegate to these Committees the specific and prescribed authority of the Board to be exercised in the

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management of this Organization, and shall appoint a Director to be the chairperson of such Committees. The Board may terminate any Committee by resolution. In no way shall the creation of any Committee operate to relieve the Board, or any individual Board Member, of any responsibility imposed by law or these Bylaws.

2. Chairperson. The Chairperson will select the remaining members of the Committee up to the number set by the Board. The Chairperson will oversee the actions of all committee members and submit a report of committee activity at each meeting of the Board. The Chairperson shall have authority to terminate any member of the Committee or appoint a member's successor.

3. Authority of Committee. The Committee shall exercise only that authority that is conferred to it by the Board. However, no Committee will have the authority of the Board in reference to affecting any of the following:
A. Filling of vacancies in the Board.
B. Adoption, amendment, or repeal of Bylaws.
C. Amendment or repeal of any resolution of the Board.
D. Action on matters committed by Bylaws or resolution of the Board to another Committee of the Board.

E. Contract or make expenditures in the name of the Club

ARTICLE IX. Financial Management

1. Annual Report. The Board shall create annually a report showing in detail the following:

the assets and liabilities of the Organization as of the end of the fiscal year immediately preceding the date of the report; the principal changes in assets and liabilities during the year preceding the date of the report; the revenue of receipts of the Club for the year immediately preceding the date of the report; the expenses and disbursements of the Club during the year preceding the date of the report; and a description of all meets and events the Organization participated in during the year preceding the date of the report.

2. Budget Preparation and Approval. The Organization’s Treasurer shall prepare a budget for the Organization (the “Organization Budget”), which shall be submitted for approval by a majority of the Board at the annual meeting. The Organization’s Budget shall include the income and expenses for the Organization, and shall be the budget against which the Organization’s income and expense are reported. All changes made to the Organization Budget after approval must also be approved by the Board.

3. Fiscal Year. The fiscal year of the Organization shall begin on 1 August and end 31 July.

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4. Banking Accounts. The Organization's Treasurer shall open a checking and/or savings account in the name of the Organization at a bank or other accredited financial institution. The Treasurer shall be designated as the primary agent of the Organization on all accounts. All checks, drafts, trade acceptances, and promissory notes of the Organization shall be signed by the Treasurer and co-signed two Directors or Officers. All funds of the Organization shall be deposited in such banks, trust companies or other depositories as the Board may select.

5. Expenditures. All money taken from the Washington Township Parks and Recreation account will be used toward organizational costs, including but not limited to uniforms, insurance, track utilization, league fees, awards, track maintenance fees, and equipment costs above and beyond the original equipment order, fines incurred by the Organization from the league shall be paid from the booster account, and any fines incurred as a result of facility conditions shall be paid from the Parks and Recreation account. All expenditures must be accompanied by an Organization Expenditure Form, and any expenditure over $150.00 must be approved by a majority of the Board.

6. Inspection of Books and Records. All books and records of the Organization may be inspected by any Member, or the Member's agent or attorney, for any proper purpose at any reasonable time upon written demand stating the purpose of the inspection. The books and records of the Organization may also be inspected by the Washington Township Parks and Recreation or the Sports Advisory Board upon written request.

7. Acceptance of Gifts, Donations, Etc. No gift, donation, or bequest to the Club shall be deemed accepted until approved by the Board.

8. Fundraising. The Board shall working closely with the Business Coordinator to periodically establish the purposes for which fundraisers may be conducted and the manner in which they may be conducted. Fundraising projects or events, or other activities sponsored by the Organization, must first be approved by the Board and then submitted to the Sports Advisory Board for final approval.

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ARTICLE X. COMMUNICATIONS

All communications provided to the general public concerning registration, including but not limited to recruiting flyers and registration forms, or otherwise promotes the purposes of Organization shall be approved by a majority of the Board and will be distributed to the general public through the Washington Township Parks and Recreation.

ARTICLE XI. BYLAW AMENDMENTS

These bylaws may be altered, amended or repealed at any regular or special meeting of the Board by the vote of a two-thirds majority Board at such meeting; provided notice of the proposed change shall have been provided to each Director no less than fourteen (14) days prior to such meeting. Any member may submit a proposed change to the bylaws in writing to the Board for consideration by the Board at the annual meeting. All changes or revisions mandated by the Washington Township Council or the Sports Advisory Board shall automatically be incorporated into these bylaws, and as soon as practicable the Board shall move to formally amend these bylaws to incorporate such change or revision.

ARTICLE XII. CODE OF CONDUCT

No participant parent or legal guardian of a participant, coach or official may engage in prohibited internet and electronic communications, if the prohibited internet and electronic communications are directly related to or connected with a youth sport event. Any participant, parent or legal guardian of a participant coach or official who engages in prohibited internet and electronic communications may be banned from all youth sporting events for a period not exceeding 12 months from the date of the incident and shall be subject to such discipline as provided for by the applicable team's Code of Conduct.

The Organization and its members shall abide by the "Youth Sports Code of Conduct" as approved by the Washington Township Council on November, 2013. A copy of this ordinance shall be provided to the participant and his or her parents or guardians during registration. The Organization shall appoint a representative to sit on the code of conduct committee.

ARTICLE XIII. SAFETY

Athletic Safety is assigned the highest priority throughout the entire program. If a participant is reported as being unable to participate due to a medical condition, that participant shall not be able to resume activities until the participant's treating physician

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confirms in writing that the participant may resume activities. Any participant injured in such a manner that bleeding occurs must be removed from the practice or meet and may not return until the wound is properly treated and bandaged. If the participant falls to the ground and remains down, the race or event may be stopped based upon the severity of the situation.

The undersigned secretary of the Organization does hereby certify that at a properly convened meeting of the Board held on the _18th__ day of ____March____, 2024, the foregoing bylaws were duly adopted by affirmative vote of the Board members then in office and that they constitute the official by-laws of said Organization.

_____
Secretary

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